

09 07 2010 Work Session

New Business

1. [12:30 - 12:40 PM Board Comments](#)

Minutes: Mrs. Fields was absent from today's meeting.

Board Agenda Review

2. [12:40 - 1:15 PM Review Agenda of September 7, 2010 School Board Meeting](#)

Attachment: [09 07 10 School Board Agenda.pdf](#)

Minutes:

C-15: Renewal of Student Professional Liability

Lori Cunningham noted an increase in the premium and asked if an incident caused the increase?

Mark Grey, Assistant Superintendent of Business Services, reported that the increase was due to the growth in student population.

C-23: College Board Agreement

Lori Cunningham asked why middle schools on the east side of the county were not included.

David Lewis, Acting Associate Superintendent of Learning, reported that the middle schools were tied to the feeder pattern of the initial grant high school participants. If the grant continues, more schools can be included. High schools in the east area, Haines City High and Ridge Community High, receive similar opportunities through a state program.

C-45: Food Service Job Description

Mrs. Sellers and Mr. Mullenax asked why the position was not advertised?

Mr. Grey stated that it is a federal requirement to have a dietitian develop and oversee the nutritional needs of students with food allergies. There are 700-800 students that require special menus. The current employee is a registered dietitian; her position will be left vacant and she will move into the new dietary position.

3. [1:15 - 1:30 PM BREAK](#)

Discussion

Item 4

4. [1:30 - 1:45 Proposed Alternative Behavior Educator Program](#)

Attachment: [Letter of Collaboration wFASA Educational Foundation.pdf](#)

Attachment: [ABE Brochure.pdf](#)

Minutes:

David Lewis reported that the program addresses modifying behavioral issues by allowing students to work through web-based modules on their own or in a classroom setting. We were invited to participate in the pilot program. All secondary schools will have the opportunity to participate if the grant is approved. At the end of the grant, if we wish to continue the program, it would be at a cost of \$1700 - \$2400 per school (based on size of school). After the pilot year, each school may continue the program if it proves effective and they have funds available.

Training for teachers and administrators is provided through the grant as well as a mentor to work with the student. Four goals of the program

- Reduction in ISS,
- Reduction in disproportionality
- Reduction in Alternative Placement, and
- Reduction in Drop Out

Item 5

5. [1:45 - 2:00 Change to 2010-11 Staffing Plan to Move Positions from the School Based Operations Division to the Learning Division and Add a Secretary III Position to the Learning Division](#)

Attachment: [Relocation of positions from School-based Operations to Learning Division and the addition of one half Secretary III-Grant Funded- position 9-7.pdf](#)

Minutes:

Item 6

6. [2:00 - 2:15 PM New Job Description for a Coach in the School Based Operations Division](#)

Attachment: [New Job Description for a Coach 9-7-10 WS.pdf](#)

Minutes:

Mr. Harris suggested that "academic" or "athletic" coach be added to the job description.

Mr. Ciranna agreed.

Item 7

7. [2:15 - 2:30 Revised Job Description for Manager, Farmworker Programs in the Workforce Education Dept](#)

Attachment: [Revised Job Description for Manager, Farmworker Program 9-7-10 WS.pdf](#)

Minutes:

Dick Mullenax voiced concerns that this is another job description that is being changed and not advertised.

Tim Harris provided history on the dual role of the individual since 2005. When the manager retired in 2005, this employee took on the additional duties and has been successful over the years. She has the experience but not the degree.

Item 8

8. [2:30 - 2:45 Jeffrey Johnston Anti-Bullying Policy](#)

Attachment: [#2 Bullying Harassment Preliminary Review.pdf](#)

Attachment: [School Board Anti-bullying training 10-11.pdf](#)

Attachment: [#1 Harassment and or Bullying Reporting Form.pdf](#)

Attachment: [Bullying Harassment Investigation Determination Form.pdf](#)

Minutes:

Nancy Woolcock, Assistant Superintendent of Learning Support reported that

- All but 4 states have adopted bullying policies
- 15% - 25% of U.S. students report they have experienced bullying.
- 90% of middle school students have witnessed bullying
- Action plans have to be in place for the victim - NOT for the bully.
- Cyber bullying is increasing at middle and high school levels.

Our district uses on-line reporting for staff, students and parents. Everything required by the law is in the investigation form. Focus is on intervene, report, investigate, and prevent.

Item 9

9. [2:45 - 3:15 BREAK FOR ATTORNEY - CLIENT SESSION](#)

Minutes:

Wes Bridges, School Board Attorney, reported that it was announced at the August 17th School Board meeting that an Attorney-Client Session would be held during today's regularly scheduled Work Session. The work session was recessed at 12:35 PM.

Work Session reconvened at 1:07 PM.

Information

Item 10

10. [2010/11 Five Year Work Plan](#)

Attachment: [2010 - 11 Work Plan District Report.pdf](#)

Minutes:

Fred Murphy, Assistant Superintendent of Facilities and Operations, informed the School Board that the five-year plan is required by state statute to plan for major maintenance in the schools. As the needs of the schools far exceeds the funds available, we address life safety issues first.

Mrs. Cunningham asked why there is no new construction funds budgeted until 2013. Mr. Murphy stated that DOE has advised us there are no PECO new construction funds available up to 2013.

Item 11

11. [REVISED - 2010-2011 Polk County Schools Calendar](#)

Attachment: [Revised 2010-11 School Calendar 9-7-10 WS.pdf](#)

Minutes:

Item 12

12. [Head Start Continuation Grant Application 2011](#)

Attachment: [Head Start Continuation Grant.pdf](#)

Minutes:

Mattie Friedt, Director of PreK Programs, stated that the grant allows us to continue for another year. Next year we will have the opportunity to expand the program.

Head Start age requirement is 3 or 4 years old by September 1; our main emphasis is on 4 year olds.

Item 13

13. [District Revision of the Master Inservice Plan 2010](#)

Attachment: [Board Summary Approval MIP 2010.pdf](#)

Attachment: [Master Inservice Plan 2010-2011.pdf](#)

Attachment: [PD Master Inservice Plan Component Update - 2010 \(5\).pdf](#)

Attachment: [SAMPLE Action Research-2010.pdf](#)

Minutes:

Item 14

14. [Exceptional Student Education Policies and Procedures \(SP&P\)](#)

Attachment: [SP&P Rev 8-10 DD.pdf](#)

Attachment: [SP&P Rev 8-10 DHH.pdf](#)

Attachment: [SP&P Rev 8-10 Participation in Assessment.pdf](#)

Attachment: [Board Summary of SPP changes.pdf](#)

Attachment: [SP&P Rev 8-10 LI.pdf](#)

Attachment: [SP&P Rev 8-10 ASD.pdf](#)

Attachment: [SP&P Rev 8-10 Legal Requirements - Restraint and Seclusion.pdf](#)

Attachment: [SP&P Rev 8-10 Signature Page.pdf](#)

Attachment: [SP&P Rev 8-10 Eval-Reeval.pdf](#)

Attachment: [SP&P Rev 8-10 DSI.pdf](#)

Attachment: [SP&P Rev 8-10 OHI.pdf](#)

Attachment: [SP&P Rev 8-10 OI.pdf](#)

Attachment: [SP&P Rev 8-10 Appendix E Lab Schools.pdf](#)

Attachment: [SP&P Rev 8-10 EBD.pdf](#)

Attachment: [SP&P Rev 8-10 IEP.pdf](#)

Attachment: [SP&P Rev 8-10 SI.pdf](#)

Minutes:

Item 15

15. [Voluntary Public School Choice Grant Application Fourth Budget Period, \\$469,075](#)

Attachment: [WS-Polk VPSC Grant-Year 4 - 9 7 10.pdf](#)

Adjournment

Work Session adjourned at 2:12 PM. Minutes were approved and attested this 28th day of September, 2010.

Kay Fields, Board Chair

Gail F. McKinzie, Ph. D., Superintendent